



Windsor Locks Public Schools

Shawn L. Parkhurst
Superintendent of Schools

58 South Elm Street, Windsor Locks, Connecticut 06096
Telephone 860 292-5000 Fax 860 292-5003

August 28, 2025

Dear WLMS and WLHS & PMA Families,

As part of the challenging budget process, the Board of Education has instituted a Pay to Participate fee for all WLMS and WLHS sports during the 25-26 year. Last evening, August 27, 2025, the Board made some changes to the previously approved policy (Policy 5138), to reflect the waiver process and criteria for a reduced fee.

Key Updates to the Policy

- **Financial Hardship Waivers/Electronic Waiver Form** – Families seeking financial assistance must submit the waiver form online, with required proof of financial hardship, directly to the Superintendent of Schools. Here is a [link to the online form](#). Criteria charts for a reduced fee are on page two of this communication.
- **Family Cap at Full Fee** – Families paying the full \$100 per participant, per sport, will have a **yearly cap of \$600**.
- **Family Cap at Reduced Fee** – Families paying the reduced amount of \$50 per participant, per sport, will have a **yearly cap of \$300**.

General Policy Reminders

- The fee is **\$100 per season, per participant**, unless a waiver is granted.
- Fees must be submitted online through **My School Bucks** within 14 calendar days of the official start of the season; an invoice will be sent from the respective school office.
- A waiver must be submitted and approved before participation is allowed (other than tryouts).
- All Pay to Participate fees are **non-refundable** and **do not guarantee playing time**.

We remain committed to ensuring access and equity for all students. If your family faces financial hardship, I encourage you to apply for a waiver so your child may participate fully in our athletic programs.

Thank you for your continued support of Windsor Locks Public Schools and our student-athletes.

Sincerely,

Shawn L. Parkhurst
Superintendent of Schools

Income Guidelines for Determining Waiver Requests

Approval for a Waiver - \$0 per season per athlete
Cap for a Family over the course of a year: \$600.00

Household Size	Annual Gross Income	Monthly Gross Income	Twice per month gross income	Every two weeks gross income	Weekly gross income
2	\$27,495	\$2,292	\$1,146	\$1,058	\$529
3	\$34,645	\$2,888	\$1,444	\$1,333	\$667
4	\$41,795	\$3,483	\$1,742	\$1,608	\$804
5	\$48,945	\$4,079	\$2,040	\$1,883	\$942
6	\$56,095	\$4,675	\$2,338	\$2,158	\$1,079
7	\$63,245	\$5,271	\$2,636	\$2,433	\$1,217
8	\$70,395	\$5,867	\$2,934	\$2,708	\$1,354
Each additional family member	\$7,150	\$596	\$298	\$275	\$138

Approval for a Reduced Fee of \$50.00 per season per athlete
Cap for a Family over the course of a year: \$300

Household Size	Annual Gross Income	Monthly Gross Income	Twice per month gross income	Every two weeks gross income	Weekly gross income
2	\$39,128	\$3,261	\$1,631	\$1,505	\$753
3	\$49,303	\$4,109	\$2,055	\$1,897	\$949
4	\$59,478	\$4,957	\$2,479	\$2,288	\$1,144
5	\$69,653	\$5,805	\$2,903	\$2,679	\$1,340
6	\$79,828	\$6,653	\$3,327	\$3,071	\$1,536
7	\$90,003	\$7,501	\$3,751	\$3,462	\$1,731
8	\$100,178	\$8,349	\$4,175	\$3,853	\$1,927
Each additional family member	\$10,175	\$848	\$424	\$392	\$196